

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE    OF    PAGES		
2. AMENDMENT/MODIFICATION NO.			3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY			CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(X)		9A. AMENDMENT OF SOLICITATION NO.		
						9B. DATED (SEE ITEM 11)		
						10A. MODIFICATION OF CONTRACT/ORDER NO.		
						10B. DATED (SEE ITEM 11)		
CODE			FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS								
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.								
12. ACCOUNTING AND APPROPRIATION DATA (If required)								
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.								
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).							
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
	D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.								
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)								
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)				
15B. CONTRACTOR/OFFEROR				15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		
15C. DATE SIGNED				16B. UNITED STATES OF AMERICA		16C. DATE SIGNED		
(Signature of person authorized to sign)				(Signature of Contracting Officer)				

**The following is the text of Part I – Section C – Exhibit A of Solicitation DACW61-02-R-0001, as amended by Amendment No. 0001 to the Solicitation. Changes are in bold and will appear in green on color computer monitors/color print copies.**

**SECTION C – DESCRIPTIONS AND SPECIFICATIONS  
DESCRIPTION/SPECS/WORK STATEMENT**

**EXHIBIT A  
I. STANDARDS OF WORK**

**Special Rules –**

- Use of harsh or abrasive cleaning materials must be approved in advance by the COR. Contractor shall be held responsible for damage done by use of harsh or otherwise improper cleaning materials. Particular care should be taken to ensure that:
  - Interactive computer screen and keyboard located in the Visitor Center ARE NOT CLEANED by Contractor
  - Soil marks and smudges on walls and doors are cleaned with a non-abrasive cleanser
  - Plexiglass cleaner is used on plexiglass display cases
  - All debris is bagged and properly disposed of in dumpsters provided (and NOT, for example, swept onto grass or other areas)
  - Any splatters or spills from cleaning operations should be promptly and properly cleaned up (for example, cleaning compound splattered on walls during floor stripping or waxing)

**BASIC CLEANING OBJECTIVES:**

- **Maintain Floors:**
  - Wood floors shall be swept, dust mopped and treated with wood conditioner/dust remover to ensure that floors remain free from dirt, debris, dust, and other foreign matter. Baseboards, corners and wall/floor edges shall also be clean and free from spider webs and other debris. All floor maintenance solutions shall be removed from baseboards, furniture, trash receptacles, etc. Chairs, trash receptacles and other moveable items (i.e., items not weighing more than approximately 60 pounds unless on wheels) shall be moved to maintain floor underneath these items. All moved items shall be returned to their original and proper position.
  - Restroom floors should be swept, wet mopped and dry mopped as necessary. After sweeping and mopping, the entire floor surface, including grout, shall be free from litter, dirt, dust and debris. Grout

on wall and floor tiles shall be free of dirt, scum, mildew, residue, etc. Floors shall have a uniform appearance without streaks, swirl marks, detergent residue or any evidence of soil, stain, film or standing water. Moveable items (weighing 60 pounds or less unless on wheels) shall be tilted or moved to sweep and damp mop underneath.

- Terrazzo and Tile Floors shall be stripped, scrubbed, waxed (with non-skid wax) as necessary to maintain sanitary conditions and a clean, uniform appearance. A uniform glossy appearance is free of scuff marks, heel marks, wax build-up and other stains and discoloration.
- **Dust:** The Contractor shall dust or clean all horizontal surfaces to eliminate dust collection. (Papers, documents and other working materials on office desks and tables should not be moved in the dusting process without prior permission of the COR or the owner of the materials.)
- **Clean Interior Glass Surfaces/Mirrors:** Maintain all interior glass, including glass in doors, partitions, walls, display cases, directory boards, picture frames, etc., free from streaks, smudges, watermarks, film or other foreign matter.
- **Service Trash Receptacles:** All waste baskets and other trash containers (indoors and outdoors) shall, when they have odor or are at least one-half full, be emptied and returned to their original location. Trash receptacle liners shall be replaced with appropriately sized replacement liners. Trash receptacles shall be left clean, free of foreign matter and free of odors. All refuse, trash and garbage gathered from the premises should be placed in the Government-furnished dumpster.
- **Litter Control of Grounds:** All grassy areas (within mowing limits), swimming beach, boating beaches and picnic areas are to be kept free of litter, trash, garbage and other debris. Contractor shall maintain areas in the area of building entrances, parking lots and pathways free of litter, cigarette butts, trash, leaves, animal droppings and other debris and shall clean hand rails as required. Spider webs, wasp and bee nests, bugs and similar animal debris are to be removed. All such debris is to be removed and deposited in the Government-furnished dumpster. Roads, sidewalks, parking lots and boat ramps are to be kept free of grass, gravel and stones.
- **Maintain Metal/Porcelain Surfaces:** Clean and disinfect all porcelain and metal surfaces, including sinks, drinking fountains, sanitary napkin receptacles and trash receptacles. All porcelain surfaces should be free of streaks, stains, spots, smudges, scale and other obvious soil and all metal surfaces shall be polished to a shiny finish.

- **Clean and Disinfect Restrooms:** Completely clean and disinfect all surfaces of sinks, toilet bowls, urinals, lavatories, showers, shower mats, plumbing fixtures, partitions, dispensers (including unclogging of liquid soap dispensers to ensure proper functioning), doors, walls, privacy partitions, counters, baby changing stations and other such surfaces using a germicidal detergent. After cleaning, receptacles will be free of deposits, dirt, streaks and odors. Disinfect all surfaces of partitions, stalls, stall doors, entry doors (including handles, kick plates, ventilation grates, metal guards, etc.), and wall areas adjacent to wall mounted lavatories, urinals and toilets.
- **Descal Showers, Toilet Bowls and Urinals:** Descaling shall be performed as often as necessary to keep areas free of scale, soap films and other deposits. After descaling, surfaces shall be free from streaks, stains, scale, scum, urine deposits and rust stains.
- **Stock Restroom Supplies:** Sufficient quantities of paper towels, liquid soap, toilet paper, sanitary napkins and paper toilet seat cover dispensers (as applicable) shall be stocked in designated areas to last through normal use until next, scheduled servicing of area.
- **Clean Windows – Exterior and Interior:** Periodically clean interior and exterior window surfaces. Remove window screens, clean and replace as needed. After surfaces have been cleaned, all traces of film, dirt smudges, water and other foreign matter shall be removed from frames, casings, sills and glass.
- **Wash Light Fixtures:** Remove globes from all overhead light fixtures (indoor and outdoor) and thoroughly clean, inside and out.
- **Clean Picnic Areas:** Wash down surfaces of picnic tables to maintain clean and sanitary condition. Empty grills of ashes, foil and debris (~~at a minimum, once a week~~ **Every Monday** or when one-quarter full). Empty ashes from ashpits and dispose of offsite in accordance with local sanitary regulations. Sweep and water wash picnic pavilion floors as necessary, ensuring that all standing water is removed after washing is complete. Knock down and remove all spider webs, wasp and bee nests, bugs and similar animal debris.

## II. SCHEDULE/FREQUENCY OF WORK

### VISITOR CENTER, RANGER STATION, CONFERENCE CENTER:

<b>TASKS:</b>
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- 1) ~~Empty waste containers~~ **Service Trash Receptacles**
- 2) Sweep **Maintain** floors
- 3) ~~Service Restrooms~~ **Clean and Disinfect Restroom, Descal shower, Toilet Bowls and Urinals, Stock Restroom Supplies, and Clean Interior Glass Surfaces/Mirrors**
- 4) ~~Clean Kitchen and Drinking Fountains~~ **Maintain Metal/Porcelain Surfaces**
- 5) ~~Clean Outdoor areas around Building Entrances~~ **Litter Control of Grounds**
- 6) ~~Mop Basement Steps and Floor~~ ~~(Ranger Station only)~~
- 6) Clean entrance doors, display cases and dust shelves and benches (Visitors Center only)
- 7) **Dust**

### FREQUENCY:

Ranger Station (May 15 – September 15): once a day, 7 days per week, between 10:00am and 5:00pm

Ranger Station (September 16 – May 14): once a day, 3 days per week (M,W,F), between 10:00am and 5:00pm

Conference Center: once a day, 3 days per week (M,W,F)

Visitor Center (May 1 – September 30): once a day, 7 days per week, between 4:00am and 10:00am

Visitor Center (October 1 – April 30): once a day, 3 times per week, between 4:00am and 10:00am **(F, SN, M)**

<b>TASKS:</b>
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- 1) Remove scuff marks from floors and soil, smudges and other marks from walls
- 2) Mop Basement Steps and Floor **(Ranger Station** ~~Conference Center~~ only)
- 3) Clean spider webs and similar debris from exterior and interior of building

### FREQUENCY:

Ranger Station: once monthly, between 10:00am and 5:00pm (1<sup>st</sup> Monday of each month)

Conference Center: once monthly, between 10:00am and 5:00pm (1<sup>st</sup> Monday of each month)

Visitor Center: once weekly, between 4:00am and 10:00am (Fridays)

<b>TASKS:</b>
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- 1) ~~Wash windows, inside and out~~ **Clean Windows – Exterior and Interior**

Frequency:

Ranger Station: once quarterly (~~during first~~ **Friday week** of January, April, July and October)

Conference Center: once quarterly (~~during first~~ **Friday week** of January, April, July and October)

Visitor Center: ~~once weekly~~ **Every Friday**

<b>TASK:</b>
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- 1) ~~Strip, wax and seal floors~~ **Maintain Floors**
- 2) ~~Clean overhead light fixtures~~ **Wash Light Fixtures**
- 3) Scrub restroom walls, privacy screens and doors.

Frequency:

Visitor Center: every four months (during the first week of October, February and June)

**OUTDOOR RECREATION AREAS**

Schedule of Services:

- 1) 1 October through 30 April - ~~Restroom services to include;~~ **Clean and Disinfect Restroom, Descale Toilet Bowls and Urinals, Stock Restroom Supplies, and Clean Interior Glass Surfaces/Mirrors** at the State Hill Comfort Station. **In the Day Use Area**, the sweeping of pavilion floors and cleaning of pavilion tables as needed. ~~Litter pick-up~~ **Litter Control of Grounds**, ~~trash collection~~ **Service Trash Receptacles, Clean Picnic Areas** and sweeping of stones and gravel from road entrances and intersections throughout the **Outdoor Recreation Areas** State Hill Boat Ramp, Visitor Center, Stilling Basin, and Dry Brooks Boat Ramp and Dry Brooks Day Use Areas shall be performed every Friday. ~~Cleaning of the privacy stalls and doors shall be included.~~ All work shall

be performed between 4:00am and 10:00am. No service is required at fee collection booths.

2) 1 May through 18 May - ~~Full services~~ **(Meet all basic cleaning objectives and sweep stones and gravel from road entrances and intersections** ~~restrooms, picnic areas, trash and garbage, roads, etc.)~~ **at all Outdoor Recreation Areas.** Services shall be performed on 1 May and each Friday, Saturday, Sunday and Monday. The Bathhouse servicing, and trash and litter pick up below Parking Area "F" shall be accomplished by 8:00am and all other comfort stations, and other work shall be performed by 10:00am. No work shall commence earlier than 4:00am.

3) 19 May through 14 September - ~~Full service~~ **(Meet all basic cleaning objectives and sweep stones and gravel from road entrances and intersections** ~~at all~~ **Outdoor Recreation Areas, and Maintain Floors, Dust, Clean Windows – Interior and Exterior at the** ~~to include~~ User Fee Booths, on a daily basis, seven days per week according to the schedule listed below:

(a) Sunday through Saturday – **Servicing of the Bathhouse and Showers and First Aid Area of Concession Building Servicing and the Cleaning of Picnic Areas, Service of Trash Receptacles and Litter Control** ~~The Bathhouse servicing, and trash and litter pick up~~ below Parking Area "F" shall be accomplished by 8:00am. All other comfort stations, areas, and other work shall be accomplished by 10:00am. No work shall commence earlier than 4:00am.

(b) Saturday, Sunday, and Holidays - A second servicing for the Bathhouse and Dry Brooks Boat Ramp Comfort Station consisting of **Clean and Disinfect Restrooms, Maintain Floors, Service Trash Receptacles and Stock Restroom Supplies** ~~cleaning toilets, urinals, sinks, sweeping and cleaning the floors and stocking toilet paper~~ shall be performed as follows:

BATHHOUSE: 2:00pm to 2:30pm

DRY BROOKS BOAT RAMP COMFORT STATION: 2:30pm to 3:00pm

Holidays are Memorial Day, Independence Day and Labor Day. If Independence Day falls on a Saturday, the Friday preceding it shall also include the extra servicing. If it falls on a Sunday, the following Monday shall include the extra service.

(c) Daily servicing of Recreation User Fee Booths **(Maintain Floors, Dust, Clean Window - Interior and Exterior, and Service Trash Receptacles)** shall occur on Friday, Sunday and Monday. Weekly service will be performed on Friday. All work shall be performed between 4:00 a.m. and 8:00 a.m. Service will not be performed while Fee Collector is issuing permits.

4) 15 September through 29 September - ~~Full service~~ - **Meet all basic cleaning objectives and the sweeping of stones and gravel from road entrances and intersections at all Outdoor Recreation** ~~at all Areas~~. Services shall be performed on Monday, Friday, and Sunday. The Bathhouse shall be serviced by 8:00am and all other stations **shall be serviced** and work **shall be** performed between 4:00 a.m. and 10:00am.

5) 30 September and 1 October - Final full service. **Meet all basic cleaning objectives** and power scrub all restrooms, to include Bathhouse and shower area. Power scrubbing (with disc) will be done on floors with a detergent, rinsed, and damp mopped dry. High pressure cleaning will be applied to walls, stalls, and privacy screens and doors. Screens and doors shall be wiped dry so as not to streak. All mirrors and fixtures will be dried. Ceilings shall not receive spray or water. Light fixtures shall be cleaned and dried. Prior to power scrubbing the floors, all debris shall be swept out. **NOTE:** Portable electrical and water source must be provided by the contractor for the State Hill restrooms.

#### **LITTER PICK UP AND TRASH REMOVAL, REMOTE PARKING AREAS**

1) 1 October through 20 April – **Service Trash Receptacles, Litter Control of Grounds and Clean Picnic Areas** ~~Pick up litter and empty trash cans~~ by 4:00pm on the first and third Monday of the month.

2) 1 May through 30 September - **Service Trash Receptacles, Litter Control of Grounds and Clean Picnic Areas** ~~Pick up litter and empty trash cans~~ by 4:00pm on Monday and Friday of each week (except that litter at Church Road Parking Areas should be emptied DAILY by 4:00pm).



**EXHIBIT B**  
**DESCRIPTION OF AREAS SUBJECT TO THE CONTRACT**

**The following is general information about the facilities that are the subject of the proposed contract. As stated in the solicitation, potential contractors should attend the Site Visit before submitting a bid.**

**(1) RANGER STATION** (1,118 sq. ft.) – contains office space with wooden floors, restroom, concrete basement area with steps and kitchen area

**(2) CONFERENCE CENTER** – contains office, reception area, dining room and hallways with wood floors, kitchen area, ~~concrete basement area with steps~~, and restroom

**(3) VISITOR CENTER** (1,095 sq. ft.) – contains display area (with plexiglass display cases and interactive computer display), restrooms and has terrazzo floors

**(4) OUTDOOR RECREATION AREAS:**

**Dry Brooks Day Use Area:**

- Bathhouse and Showers – 1632 sq. ft.
- First Aid area of Concession Building (including toilet and shower room) – 198 sq. ft.
- Three picnic area Comfort Stations (restrooms) – each station contains 448 sq. ft.
- Three picnic pavilions
- Universal Accessibility Picnic Shelter
- Two User Fee Booths
- Parking areas

**Dry Brooks Boat Launch:**

- Boat Ramp Comfort Station (restroom) – 256 sq. ft.
- Boat Ramp Picnic Area
- User Fee Booth

**State Hill Boat Launch:**

- Boat Ramp Comfort Station (restroom) – 256 sq. ft.
- Boat Ramp Picnic Area
- Auxiliary Parking Area
- User Fee Booth

**State Hill Overlook**

**Stilling Basin**

- Picnic area and annex parking lots

**Remote Parking Areas:**

- Rebers Bridge Parking Area
- Swiftwater Road Parking Area
- Mt. Pleasant Access and Fire Road Area (two areas)
- Church Road Parking Area (including picnic area)
- Lake Road Turnaround Area.
- Spring Creek Parking Area